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**Please find attached Papers in respect of Item No. 9 on  
the Agenda for the above meeting**

9.	<b>Application for Financial Assistance – Pinnaclehill Orchard Group</b> Consider a request for Financial Assistance received from the Pinnaclehill Orchard Group. (Copy attached.)	20 mins
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## Common Good Fund: Application Form for 2023/24\*

\*Please note this is a fund of last resort – you will need to demonstrate to the Common Good Fund Committee that you have tried to secure funding from other sources.

<b>Applicant Group/Organisation:</b>	Pinnaclehill Park Orchard Association
<b>Name of your project:</b>	Pinnaclehill Park Orchard Project
<b>The name of the Common Good Fund that you are applying to:</b>	Kelso Common Good Fund

### Summarise what you want to use this funding for *(max. 100 words)*

The funding will enable us to purchase the following items, in order to establish an organic community orchard and wildflower area:

- Fruit trees\*, fruit bushes, rhubarb crowns, herb and companion plant seeds.
- Hedging plants\*, yellow rattle and bog garden plug plants.
- Mulch, compost, plant supports/guards.
- Water storage units, scythe
- A picnic table and seating (SBC Community Payback Order Unpaid Work Programme)

### Tell us how your activity/project will make a difference to your organisation and how it will benefit the residents of the former Burgh *(max. 200 words)*

These activities are foundational to our project, whose purpose is to create a space, which will welcome everyone living on the estate, particularly those vulnerable to isolation, providing an opportunity to meet people and enjoy spending time outdoors, in nature (particularly as our biodiversity increases). We have an older population within our community - 33% being over 65, 75% being over 45<sup>1</sup> so having this opportunity so close by is particularly valuable.

Further benefits we see for the community are:

- Access to fresh, sustainable, affordable, organically grown fruit
- The opportunity, for those who are able, to get active, benefiting both physical and mental health.
- A shared purpose and a sense of belonging, being part of something meaningful.
- Opportunities to share knowledge about organic gardening practices, sustainability and restoring natural habitats.
- Combatting “eco-anxiety”, channeling it into tangible actions for the environment and hopefully involvement in important citizen science projects.

### Tell us how your project will be sustainable in the future *(max. 100 words)*

The Pinnaclehill Orchard Association members will manage the project long term, providing all labour free of charge.

Short term (1-3 years), we will need to seek supplemental grant funding for wild flower plug plants once the yellow rattle is established.

Long term, we anticipate costs being fairly low, mainly purchases of mulch, which we will fund through community events, such as plant and bake sales.

Should we decide in the future to expand the project and, for example, install a fruit cage or additional seating, or plant additional trees, we may look for further grant funding at that point.

**Expenditure: Please tell us how much money you need for the entire activity/project (you may be asked to provide up to 3 quotes to support your application)**

Item of Expenditure	Cost (£)
See attached spreadsheet "Orchard project cost estimates" and quotes document ""Orchard project budget quotes" for details	
<b>Total Expenditure</b>	<b>£3871.26</b>
<b>How much would you like from the Common Good Fund?</b>	<b>£3151.26</b>
<b>Please supply a copy of your signed &amp; dated Annual Accounts or Projected Financial Plan We are a newly constituted group and therefore do not have annual accounts. The attached spreadsheet "Orchard project cost estimates" represents our financial plan.</b>	

**Have you received funding in the last 5 years from Scottish Borders Council or any other external funders? No. If so, please detail the fund name, the amount and the purpose of the grant.**

Fund	Amount	Purpose

**Tell us about your own fundraising or how you have secured other funding for this project. We have not raised any funds to date, but intend to submit the following applications for funds. Where these are duplicative of the request to this fund, this is for back-up purposes.**

	Amount	Purpose
South of Scotland Tree Planting Grant	£700.00	Fruit Trees
Woodland Trust Free Trees for Schools and Communities	£442.00	Hedging Plants
SBC Community Benefits Scheme	£240.00	Compost (excluding delivery)
Neighbourhood Support fund (application submitted)	£2256.56	Fruit bushes, compost delivery, seeds, water storage, bog garden plants, scythe, picnic table, mulch, plant supports/guards
SBC Small Schemes Fund	TBC	Two benches

Individual/Group/Organisation details:	
Contact Name:	Justine Swinney
Position in Group/Org: (if appropriate)	Secretary
Home Address:	[REDACTED]
Post Code:	[REDACTED]
Telephone Number:	[REDACTED]
Email Address:	[REDACTED]
Date:	5 November 2023
Signature:	[REDACTED]

<b>What does your organisation do and who does it support?</b> If appropriate. (max. 100 words)
<p>Our purpose is to develop an organic community orchard and wildflower area in a plot of Common Good grassland behind the Pinnaclehill Park housing estate, to support the Pinnaclehill Park community and increase biodiversity.</p> <p>The land is approximately 600m<sup>2</sup> and we intend to plant 12 fruit trees initially, each surrounded by fruit bushes, underplanted with beneficial companion plants and mulched to retain water and inhibit weeds. We will plant the remaining grass area with wildflowers and plant a double row of native hedging plants along two edges of the plot, to link it to the surrounding woodland.</p>

<b>Equalities</b>
<p><b>Do you have an Equal Opportunities Policy or Equality Statement?</b> Yes ✓      No III</p>
<p>We have an Equal Opportunity Statement in place (attached), which has been shared with Association members. The statement describes the association's commitment to providing an equitable environment and how any issues of suspected discrimination will be handled.</p>

<b>Safeguarding</b>
<p><b>Does your idea/project involve work with children, young people under the age of 18 or vulnerable adults?</b> Yes III      No ✓</p> <p><b>If yes what safeguarding policies do you have in place and how often are these reviewed? Please provide a copy of these or give full details below.</b></p>
Write here...

## Permissions

Does your project involve work to a building or land? Yes  No

If yes do you have the following? (please tick relevant) **The relevant formal permission is pending from SBC**

- A lease agreement (Date of lease \_\_\_\_\_ and duration \_\_\_\_\_ years)
- Written permission of owner
- Planning permission (Reference No. \_\_\_\_\_ )

## Common Good Funds

Common Good Funds in Scotland originated in the 15th century and are the assets and income of some of the former Burghs. They can represent a substantial portfolio of land, property, some moveable items and investments and by law continue to exist for the benefit of the inhabitants of the former Burghs to which they relate. Scottish Borders Council is the owner of these Funds and each Fund has a sub-committee comprising the relevant local Councillors who make the decisions on the management of the Fund's assets and approval of any requests for funding (up to a limit of £20,000 above which full Council approval is required).

If you are successful in being awarded Common Good Funds, you will be asked to complete a monitoring & evaluation form when your project is complete or within 1 year of receiving funding. Future applications will not be considered until this has been received and the Common Good Fund Sub-Committee are satisfied with the evaluation you have provided.

**Pinnaclehill Park Orchard Project - Cost Estimates**

Category	Item	Qty	Unit Cost	Total Cost	Source	Primary Funding Source	Back-up Funding Source	Quote Ref
Fruit	Apple/Pear/Plum/Cob	12	£33.30	£399.60	Scottishfruittrees.com	South of Scotland Tree Planting Grant	Common Good	1
Fruit	Crab Apple	2	£33.30	£66.60	Scottishfruittrees.com	South of Scotland Tree Planting Grant	Common Good	1
Fruit	Rowan	2	£10.95	£21.90	Scottishfruittrees.com	South of Scotland Tree Planting Grant	Common Good	1
Fruit	Stakes, ties and guards	16	£6.10	£97.60	Scottishfruittrees.com	South of Scotland Tree Planting Grant	Common Good	1
Fruit	Mulch for fruit trees – 850L bags	2	£54.00	£108.00	Caledonian Horticulture	South of Scotland Tree Planting Grant	Common Good	2
Fruit	Bare root black currant plants	12	£8.00	£96.00	Scottishfruittrees.com	Neighbourhood Support Fund	Common Good	1
Fruit	Bare root red currant plants	12	£8.00	£96.00	Scottishfruittrees.com	Neighbourhood Support Fund	Common Good	1
Fruit	Bare root white currant plants	12	£8.00	£96.00	Scottishfruittrees.com	Neighbourhood Support Fund	Common Good	1
Fruit	Bare root gooseberry plants	12	£8.00	£96.00	Scottishfruittrees.com	Neighbourhood Support Fund	Common Good	1
Fruit	Rhubarb crowns	6	£10.00	£60.00	James McIntyre & Sons	Neighbourhood Support Fund	Common Good	3
Fruit	Compost excluding delivery	5	£48.00	£240.00	Caledonian Horticulture	SBC Community Benefits Scheme	n/a	n/a
Fruit	Delivery for compost provided under "SBC Community Benefits Scheme"	5	£20.00	£100.00	Caledonian Horticulture	Neighbourhood Support Fund	Common Good	n/a
Fruit	Mulch for fruit bushes – 850L bags	5	£54	£270.00	Caledonian Horticulture	Neighbourhood Support Fund	Common Good	4
Fruit	Herb (garlic chive, oregano, yarrow) & clover seeds for underplanting			£13.40	Chiltern Seeds	Neighbourhood Support Fund	Common Good	5
Fruit	200L water butt kit	1	£49.99	£49.99	<a href="http://Savewatersavemoney.co.uk">Savewatersavemoney.co.uk</a>	Neighbourhood Support Fund	Common Good	n/a (see link)
Fruit	1000L reconditioned water cube with tap	1		£201.00	<a href="#">Direct Water Tanks</a>	Association Contribution	Common Good	6
Biodiversity	77 native plug plants for approx. 4m x 3m bog garden (4 x marsh marigold, 12 x ragged robin, 8 x purple loosestrife, 3 x bugle, 18 x cuckoo flower, 2 x cotton grass, 20 x cowslip)	77		£116.02	Naturescape (quote not available as most of items are seasonally out of stock)*	Neighbourhood Support Fund	Common Good	n/a
Biodiversity	Yellow rattle plug plants 50m2 @ 10 plants per m <sup>2</sup>	500		£435.99	<a href="#">Naturescape</a>	Neighbourhood Support Fund	Common Good	7
Biodiversity	Grassland single blade scythe set (including blade, snath and tool kit)	1	£150.00	£150.00	<a href="https://wildscythe.co.uk/scythe-sets/">https://wildscythe.co.uk/scythe-sets/</a>	Neighbourhood Support Fund	Common Good	n/a (see link)
Community	Picnic Table	1	£98.50	£98.50	SBC Community Payback Order Unpaid Work Programme	Neighbourhood Support Fund	Common Good	8
Community	Bench	1		£0.00	Small Schemes Fund	Small Schemes Fund	n/a	n/a
Biodiversity	450 Native bareroot hedging plants (100 x hawthorn, 150 x blackthorn, 50 x hazel, 50 x honeysuckle, 50 x dog rose, 50 x viburnum opulus); 75m x 6 plants per m	450		£442.50	Cheviot Trees	Woodland Trust Free Trees	Neighbourhood Support Fund	9
Biodiversity	3 x 25m BioJute mulch roll	3	£61.72	£185.16	Cheviot Trees	Neighbourhood Support Fund	Common Good	9
Biodiversity	Bamboo anchoring pegs (1 per 50cm on both sides of jute roll)	300	£0.07	£21.00	Cheviot Trees	Neighbourhood Support Fund	Common Good	9
Biodiversity	450mm Bamboo canes to support hedging plants (pack size 500)	500	£0.07	£35.00	Cheviot Trees	Neighbourhood Support Fund	Common Good	9
Biodiversity	450 Biodegradable spiral tree guard	450	£0.75	£337.50	Cheviot Trees	Neighbourhood Support Fund	Common Good	9
Biodiversity	Delivery for Cheviot Trees order (to be replaced by volunteer collection)	1		£37.50	Cheviot Trees	Association Contribution	n/a	9
<b>TOTAL</b>				<b>£3,871.26</b>				

**Note: All labour will be provided free of charge by the Association members**

<b>Row Labels</b>	<b>Sum of Total Cost</b>
Association Contribution	£238.50
SBC Community Benefits Scheme	£240.00
Woodland Trust Free Trees	£442.50
South of Scotland Tree Planting Grant	£693.70
Neighbourhood Support Fund	£2,256.56
Small Schemes Fund	£0.00
<b>Grand Total</b>	<b>£3,871.26</b>

£



<b>Row Labels</b>	<b>Sum of Total Cost</b>
Common Good	3151.26
n/a	277.5
NSF	442.5
<b>Grand Total</b>	<b>3871.26</b>

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## Pinnaclehill Park Orchard Project Quotes to Support Cost Estimates

### Quote 1 –Scottishfruittrees.com

Note: quote below was based on our initial estimate of plants needed, which was too low. So we have used the individual prices and not included shipping in the grant application.

Re: Fruit trees etc. Inbox x

john hancox  
to me

Aug 31, 2023, 5:20 PM

Hi - have you looked at Borders forest trust for funding. They have funded quite a number of orchards - not sure if you'd fund soft fruit.

I don't know what space you have but might be worth having a chat about the design of the orchard.

Anyway - I have added costs below and suggestions for nuts

Best John

On 31 Aug 2023, at 17:01, Justine Swinney <[justineswinney@gmail.com](mailto:justineswinney@gmail.com)> wrote:

Hi John

I'm hoping you can help. We just got permission to use a piece of Common Good land behind our housing estate as a community orchard. Before we can buy anything, we need to secure funding, so we're preparing grant applications at the moment. Would you be able to give us an estimate of costs for the following, including shipping (we're in the Scottish Borders)?

- 10 x fruit/nut trees + stakes and ties - £30 each
- Stakes ties and guards - £5.5 per tree
- 10 x black currant bushes
- 10 x white currant bushes
- 10 x red currant bushes
- 10 x gooseberry bushes - £8 each

Cost will be around £750 - as a guide for funding

Also, which of the filberts would you recommend for Southern Scotland? - Kentish Cob, Nottingham early

Thanks so much

Justine

john hancox

Contact details

- john@scottishfruittrees.com
- Add phone number

Recent interactions

- Re: Fruit trees etc. Aug 31

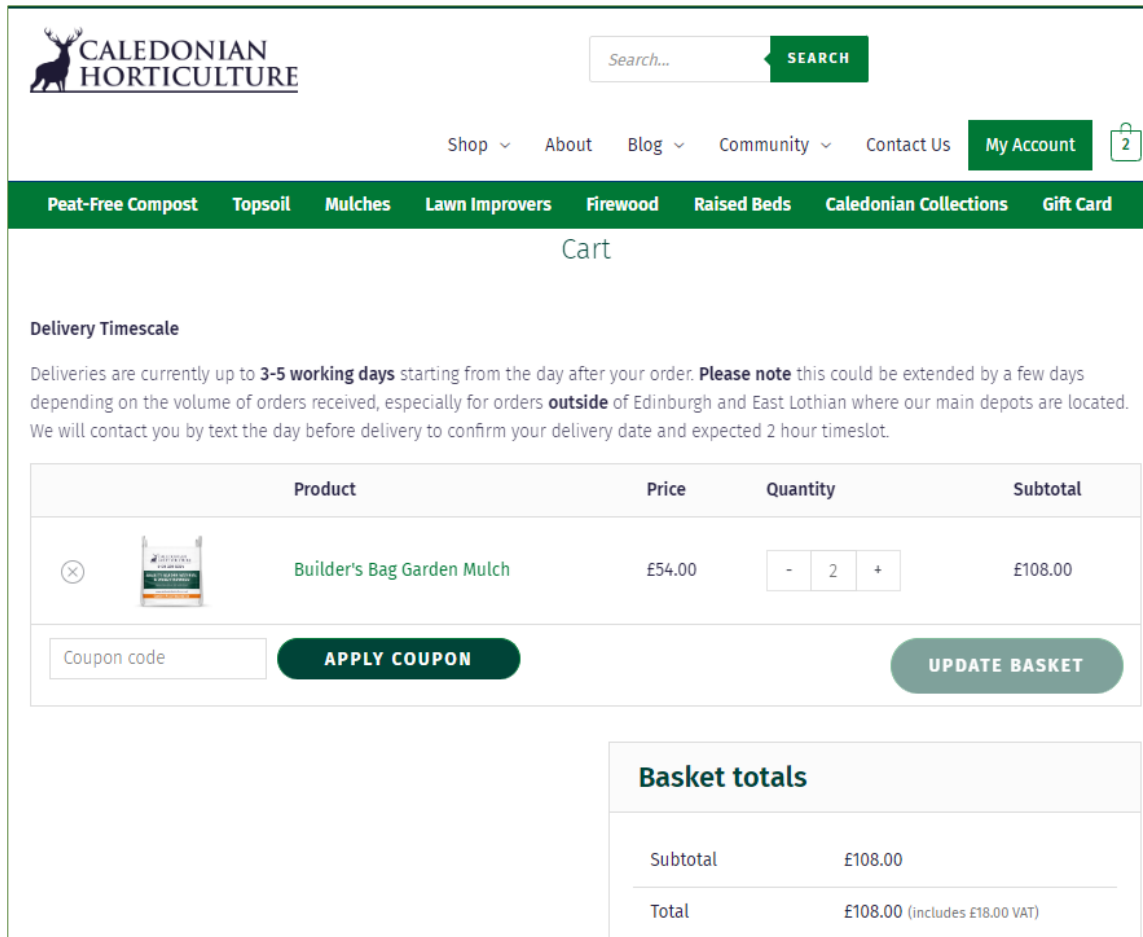
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- Add birthday

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**Pinnaclehill Park Orchard Project**  
**Quotes to Support Cost Estimates**

**Quote 2: Caledonian Horticulture**



**CALEDONIAN HORTICULTURE**

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**Peat-Free Compost Topsoil Mulches Lawn Improvers Firewood Raised Beds Caledonian Collections Gift Card**

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**Delivery Timescale**

Deliveries are currently up to **3-5 working days** starting from the day after your order. **Please note** this could be extended by a few days depending on the volume of orders received, especially for orders **outside** of Edinburgh and East Lothian where our main depots are located. We will contact you by text the day before delivery to confirm your delivery date and expected 2 hour timeslot.

Product	Price	Quantity	Subtotal
 Builder's Bag Garden Mulch	£54.00	- 2 +	£108.00

Coupon code  **APPLY COUPON** **UPDATE BASKET**

#### Basket totals


Subtotal	£108.00
<b>Total</b>	<b>£108.00</b> (includes £18.00 VAT)

**Pinnaclehill Park Orchard Project**  
**Quotes to Support Cost Estimates**

**Quote 3 –James McIntyre & Sons**

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**BILLING DETAILS**

First name \*

Last name \*

Company name (optional)

Country/Region \*  
United Kingdom (UK)

Street address \*

**YOUR ORDER**

PRODUCT	SUBTOTAL
RHUBARB Timperley Early - 3L x 3	£30.00
RHUBARB Raspberry Red 3L x 3	£30.00
<b>Subtotal</b>	<b>£60.00</b>
<b>Shipping</b>	<b>Free Delivery (5+)</b>
<b>Total</b>	<b>£60.00</b>

## Pinnaclehill Park Orchard Project Quotes to Support Cost Estimates


### Quote 4 – Caledonian Horticulture

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Peat-Free Compost Topsoil Mulches Lawn Improvers Firewood Raised Beds Caledonian Collections Gift Card

### Cart

**Delivery Timescale**  
Deliveries are currently up to **3-5 working days** starting from the day after your order. **Please note** this could be extended by a few days depending on the volume of orders received, especially for orders **outside** of Edinburgh and East Lothian where our main depots are located. We will contact you by text the day before delivery to confirm your delivery date and expected 2 hour timeslot.

Product	Price	Quantity	Subtotal
 Builder's Bag Garden Mulch	£54.00	- 5 +	£270.00


Coupon code  **APPLY COUPON** **UPDATE BASKET**

**Basket totals**

Subtotal £270.00

Total £270.00 (includes £45.00 VAT)

Have a gift card?  
 **APPLY**

 **PayPal** Pay in 3 interest-free payments of £90.00 [Learn more](#)

**PROCEED TO CHECKOUT**

### Quote 5 –Chiltern Seeds

**ChilternSeeds**  
Grow something new from seed

Please enter a delivery and billing address.

**Contact Details**





Email Address

**Sign in** **Create an account** **Continue as a guest**

**Billing Details**

**Delivery Details**

**Order summary** [Edit Basket](#)

	1 x Crimson Clover (Trifolium incarnatum)	£2.95
	1 x Oregano	£2.15
	2 x Garlic Chives	£3.90
	1 x Achillea millefolium, True Wild Form	£1.95

Delivery £2.45

Gift Voucher [Info](#)  **Redeem**

**Order Total £13.40**

**Pinnaclehill Park Orchard Project**  
**Quotes to Support Cost Estimates**

**Quote 6: Direct Water Tanks**

DIRECT WATER TANKS

✓  
 Delivery

2  
 Review & Payments

### Delivery Address

\* Email Address  ?  
*You can create an account after checkout.*

\* First Name

\* Last Name

*Enter postcode to lookup address*

\* Postcode

Company

\* Address 1

Address 2

\* Town/City

County

\* Country

\* Phone Number

### Comments & Delivery Instructions

Any restrictions at the delivery address? If so, please enter details here \*:

### Order Summary

**1000 Litre Reconditioned IBC - 2" Valve - Steel Pallet - Grade A**

SKU: IBC-RC-SP-2-NAT-A-HMFHL05HL20UD027-IBC-002-TAPC

1 × £105.50

**We may be able to offer a faster lead time if you can be flexible on your pallet requirements. Please specify these below:**

I'm willing to accept an alternative pallet (variations may include combi, plastic or steel)

**IBC Valve Fitting:** IBC S60x6 (2") Female to 12.5mm Hozelock Hose Adaptor

**Optional Extras:** S60X6 (2 Inch) x Brass Tap to 1/2" Hozelock

1-3 working days

Subtotal	£105.50
Delivery <i>UK Delivery - Standard</i>	£62.00
VAT	£33.50
<b>Order Total (Inc. VAT)</b>	<b>£201.00</b>


**Pinnaclehill Park Orchard Project**  
**Quotes to Support Cost Estimates**

Quote 7 –Naturescape

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	Order Total	£430.00
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Qty	Product	Price	Total
50C	 Yellow Rattle - Wildflower Plugs	£0.86	£430.00 <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px;">x</span>



REROOT TREES & HEDGING	CLIMBERS, ROSES & SHRUBS	FERNS	POND & MARSH PLANTS	BOOKS & GIFTS	VISITOR CENTRE
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[REVIEW OR EDIT YOUR ORDER >](#)


Subtotal	£430.00
Shipping	<input checked="" type="radio"/> Standard Delivery: £5.99 <input type="radio"/> UK Courier Delivery: £9.95
Total	£435.99 (includes £72.67 VAT)



# Pinnaclehill Park Orchard Project Quotes to Support Cost Estimates

## Quote 8 - SBC Justice Service

Community Orchard > Inbox x

 **Berry, David** <David.Berry@scotborders.gov.uk>  
to me ▾ Sep 27, 2023, 7:23 AM (2 days ago) ☆ ↶

Hi Justine

Of course we can help. Our picnic tables are £98.50 each. Park benches are £72.50. Children's picnic tables and benches are £45.20 each. If you need any more information don't hesitate to contact me.

Kind regards,

Dave Berry  
UPW Project Co-Ordinator  
Justice Service  
Scottish Borders Council  
Huddersfield Street Workshops | Unit 1 | Huddersfield Street | Galashiels TD1 3BF  
07890431728  
[David.Berry@scotborders.gov.uk](mailto:David.Berry@scotborders.gov.uk)

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# Pinnaclehill Park Orchard Project

## Quotes to Support Cost Estimates



### Quote 9 – Cheviot Trees



ITEM'S (1703) - £1,058.66

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	<p><i>Crataegus monogyna</i> - Hawthorn</p> <p><b>£0.68</b> <del>£1.36</del></p> <p>Height: 20-60cms</p>	<input type="text" value="100"/>	<b>£56.00</b>	
	<p><i>Prunus spinosa</i> - Blackthorn</p> <p><b>£0.84</b> <del>£1.68</del></p> <p>Height: 20-60cms</p>	<input type="text" value="150"/>	<b>£96.00</b>	
	<p><i>Corylus avellana</i> - Hazel</p> <p><b>£1.04</b> <del>£2.08</del></p> <p>Height: 20-60cms</p>	<input type="text" value="50"/>	<b>£52.00</b>	
	<p><i>Viburnum opulus</i> - Guelder Rose</p> <p><b>£2.08</b></p> <p>Height: 15-30cms</p>	<input type="text" value="50"/>	<b>£101.50</b>	
	<p><i>Lonicera periclymenum</i> - Honeysuckle</p> <p><b>£1.81</b> <del>£3.62</del></p> <p>Height: 20-40cms</p>	<input type="text" value="50"/>	<b>£95.50</b>	
	<p><i>Rosa canina</i> - Dog Rose (Pink)</p> <p><b>£0.88</b> <del>£1.76</del></p> <p>Height: 20-40cms</p>	<input type="text" value="50"/>	<b>£41.50</b>	
	<p>BioJute Mulch Roll</p> <p><b>£81.72</b></p> <p>Size: 1000mm x 25m</p>	<input type="text" value="3"/>	<b>£185.16</b>	
	<p>Anchoring Pegs (Bamboo)</p> <p><b>£0.07</b></p> <p>Length: 150mm</p>	<input type="text" value="300"/>	<b>£21.00</b>	
	<p>Bamboo Canes</p> <p><b>£0.07</b></p> <p>Height: 450mm Weight (lbs / 100): 3/4lbs</p>	<input type="text" value="500"/>	<b>£35.00</b>	
	<p>BIO Spiral Guard (Green tint)</p> <p><b>£0.76</b> <del>£1.52</del></p> <p>Height: 600mm Dia.: 38mm</p>	<input type="text" value="450"/>	<b>£337.50</b>	

1703 Items £1,021.16

Shipping £37.50

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Total (VAT excl.) £1,058.66

Total (VAT incl.) £1,270.39

VAT: £211.73

Have a promo code?

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Total (VAT excl.) £1,058.66

VAT £211.73

CHECKOUT

## Pinnaclehill Park Orchard Association Equal Opportunity Statement

Pinnaclehill Park Orchard Association is committed to providing a supportive and equitable environment for all of our members and visitors. The association expects all participants to treat each other with equality and fairness. Discrimination on any grounds, including but not limited to race, religion, beliefs, age, gender, sexuality or ability, is unacceptable.

The association will ensure, as far as practicable, equality of opportunity across the full range of our activities.

Any member or volunteer who feels they have been unfairly treated in a way contrary to the intention of this statement or who suspects discrimination is taking place, should raise the issue with a member of the Management Committee.

The Management Committee will ensure that individuals are aware of the Association Equal Opportunity Statement and will ensure that grievances are dealt with in a fair and consistent manner.

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